

CONCEPT NOTE-EVALUATION GRID

  Co-funded by the European Union Greece – Bulgaria	MANAGING AUTHORITY OF “INTERREG 2021-2027” INTERREG VI-A GREECE-BULGARIA 2021-2027 PROGRAMME
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Project Acronym:	
Project title :	
Lead Beneficiary :	
MIS:	
Priority axis:	

1. Administrative compliance (YES/NO)	Score	Comments
a) Is the Concept Note submitted within the deadline set:	YES <input type="checkbox"/> NO <input type="checkbox"/>	
b) Is the Concept Note submitted in the required formats: <ul style="list-style-type: none"> • Concept Note, signed (with signature authentication) 	YES <input type="checkbox"/> NO <input type="checkbox"/>	

c) Are all sections of the Concept Note appropriately filled in?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
d) Is the Concept Note completed in the Programme's Official Language (English)?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
2. Eligibility criteria (YES/ NO)	Score	Comments
1) Are all PBs in the project eligible to participate in the XX Call for Proposals, i.e. are they: <input type="checkbox"/> Public Bodies <input type="checkbox"/> Bodies Governed by Public Law <input type="checkbox"/> Non Profit Organizations (bodies governed by private law) <input type="checkbox"/> International Organizations <input type="checkbox"/> EGTCs	YES <input type="checkbox"/> NO <input type="checkbox"/>	
2) Are the beneficiaries according to their legal status the competent authorities for developing or delivering the scope of the project?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
3) Does the project partner demonstrate the specific need the organization had in the past which initiated their involvement in the project?	YES <input type="checkbox"/> PARTIALLY YES <input type="checkbox"/> NO <input type="checkbox"/>	
3. SPECIFIC CRITERIA FOR PROJECT ELIGIBILITY (YES/ NO)		
<u>1.</u> Is it clearly specified by the Project Beneficiary which Directorate/Unit or department, is responsible/competent for the preparation and execution of the project activities?	YES <input type="checkbox"/> PARTIALLY YES <input type="checkbox"/> NO <input type="checkbox"/>	
<u>2.</u> Is the partner's role clearly described in the project? (is the specific project partner responsible for delivering specific actions & work packages?). Does the project adequately demonstrate the contribution expected from each partner? Are all project partners actively engaged in joint activities? Does the project consist of joint and not only simple parallel actions?	YES <input type="checkbox"/> PARTIALLY YES <input type="checkbox"/> NO <input type="checkbox"/>	
<u>3.</u> In terms of the project partners capabilities, do the project partners demonstrate that they have the required: a. Specific skills for the successful implementation of the project	YES <input type="checkbox"/> PARTIALLY YES <input type="checkbox"/> NO <input type="checkbox"/>	

activities? b. Certain know-how on the topic that the project addresses? c. Effect on the project's and programme's geographical coverage?	YES <input type="checkbox"/> PARTIALLY YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> PARTIALLY YES <input type="checkbox"/> NO <input type="checkbox"/>	
4. Does the project fit in the priority axis and specific objective of the call according to the Programme Document?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
5. Will the project's overall objectives bring the desired expected change to the programme area addressed as described in the field "Brief Overview of the Project" and "...Overall project objectives and expected change" of the Concept Note?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
6. Does the project proposal contain innovative features (new ideas, more effective devices or processes: new solutions, new technologies, and new products)?	YES <input type="checkbox"/> PARTIALLY YES <input type="checkbox"/> NO <input type="checkbox"/>	
7. Is the project's added value apparent? (check synergies/complementarities/capitalization of the proposed activities with already implemented projects, as well as with relevant European and national /macroregional/regional policies/strategies, main results e.t.c)	YES <input type="checkbox"/> PARTIALLY YES <input type="checkbox"/> NO <input type="checkbox"/>	
8. Are the minimum conditions of cross-border character respected? <i>(EC Regulation 2021/1059, art. 23) that is: a)project beneficiaries of both countries are involved, b) all beneficiaries shall co-operate in the development and implementation of operation, c) they shall cooperate either in staffing or/and in financing of the operation</i>	YES <input type="checkbox"/> NO <input type="checkbox"/>	
9. In case of infrastructure or equipment: Does the project show maturity for the implementation of the proposed activities/deliverables (in terms of (studies, surveys, licensing, approvals, procurement calls etc.)? In the circumstance that the project shows low or no maturity, is the proposed timeline realistic and achievable? Is the required land or property available for the implementation of the project?	YES <input type="checkbox"/> PARTIALLY YES <input type="checkbox"/> NO <input type="checkbox"/>	
10. Is the project budget and costs per action within the limits set in the Call for proposals? <i>(check limits of par. 7.3,7.4, 7.10,7.11, 7.12, 7.13,7.14 of ToR)</i>	YES <input type="checkbox"/> NO <input type="checkbox"/>	
11. Are the output and result indicators selected according to the indicators specified in the Programme Document and Specific Objective?	YES <input type="checkbox"/> NO <input type="checkbox"/>	

12. Is the duration of the project in line with the time frame set out in the Call for proposals?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
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NOTE: YES: PASS (ACCEPTED PROPOSAL)/PARTIALLY YES: WEAK PROPOSAL-PASS (ACCEPTED with recommendations for improvement) NO: FAIL -REJECTED PROPOSAL