

Info-Day Agenda

10.30-11.00 REGISTRATION

11.00-11.20 WELCOME SPEECHES

11.20-11.40 PROGRAMME PRESENTATION

- Priorities, objectives & implementing provisions
- Programme management structures

11.40-12.30 1ST CALL FOR PROPOSALS OF COMMON PROJECTS

Presentation of the Call, rules & procedures

SUBMISSION AND SELECTION PROCESS OF A PROJECT PROPOSAL

- STAGE A - Submission of a Concept Note & selection criteria
- STAGE B - Submission of an Application Form & selection criteria

12.30-13.00 COFFEE BREAK - NETWORKING

13.00-13.45 HOW TO SUBMIT A PROPOSAL- MIS PROCEDURES

13.45-14.00 CONCEPT NOTE PRESENTATION

14.00-14.20 PROJECT DEVELOPMENT & IMPLEMENTATION: OVERVIEW & GENERAL PRINCIPLES

- Project development
- Project start-up & implementation
- Eligibility of expenses: applicable rules - common mistakes & lessons learned

14.20-14.40 PROJECT COMMUNICATION & DISSEMINATION

- General information on publicity - Project communication strategy
- Tools for Partner Search

14.40-15.00 QUESTIONS & ANSWERS

Register [here](#) until 25/2/2024

Working Language: English

Hybrid Event: [link](#) (tbc)