

Info-Day Agenda

Chamber of Evros, Alexandroupolis

Thursday, February 22nd, 2024

9.00-9.30

REGISTRATION

9.30-10.00

WELCOME SPEECHES

10.00-10.20

PROGRAMME PRESENTATION

- Priorities, objectives & implementing provisions
- Programme management structures

10.20-11.00

1ST CALL FOR PROPOSALS OF COMMON PROJECTS

Presentation of the Call, rules & procedures

SUBMISSION AND SELECTION PROCESS OF A PROJECT PROPOSAL

- STAGE A - Submission of a Concept Note & selection criteria
- STAGE B - Submission of an Application Form & selection criteria

11.00-12.00

HOW TO SUBMIT A PROPOSAL- MIS PROCEDURES

12.00-12.30

COFFEE BREAK - NETWORKING

12.30-12.45

CONCEPT NOTE PRESENTATION

12.45-13.10

**PROJECT DEVELOPMENT & IMPLEMENTATION:
OVERVIEW & GENERAL PRINCIPLES**

- Project development
- Project start-up & implementation
- Eligibility of expenses: applicable rules - common mistakes & lessons learned

13.10-13.30

PROJECT COMMUNICATION & DISSEMINATION

- General information on publicity - Project communication strategy
- Tools for Partner Search

13.30-14.00

QUESTIONS & ANSWERSRegister [here](#) until 20/2/2024

Working Language: English

Hybrid Event: link [here](#) Meeting ID: 461 797 2121 / Passcode: f365