



**HELLENIC REPUBLIC**  
**Ministry of Economy and Finance**

MANAGING AUTHORITY "INTERREG 2021 - 2027"  
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**TO BE POSTED ON THE WEB**

Thessaloniki,  
Protocol number:

**Code of Call:** GR\_BG SPF P3  
**S/N of Call in MIS:** 18906

To:  
Recipients List

**5<sup>th</sup> CALL FOR TARGETED PROJECT PROPOSALS**  
**TERMS OF REFERENCE**  
**TARGETED CALL FOR SMALL PROJECT FUND GR-BG\_PRIORITY 3**  
**FOR SUBMISSION OF PROJECT PROPOSALS**  
**AT THE PROGRAMME**  
**(Interreg VI-A) Greece-Bulgaria 2021-2027**

**The Alternate Minister of Ministry of Economy and Finance**

Taking into consideration:

1. The Article 90 of the Code of Legislation for the Government and governmental bodies, which was ratified by the first article of the Presidential Decree 63/2005 "Codification of legislation for the Government and government bodies" (Government Gazette 98/A/22.4.2005), which was kept in force by par. 22 of article 119 of Law 4622/2019 (A'133)
2. The Law 4914/2022 "Management, control and implementation of development interventions for the Programming Period 2021-2027, establishment of a Public Company "National Register of Young Enterprises S.A." and other provisions" (Government Gazette 61/A/21.3.2022)
3. The Presidential Decree 77/2023 "Establishment of Ministry and renaming of Ministries - Establishment, abolition and renaming of General and Special Secretariats - Transfer of responsibilities, service units, staff positions and supervised entities" (Government Gazette 130/A/27.06.2023), as amended with PD 82/2023 (Government Gazette 139/A/01.08.2023)
4. The Presidential Decree 79/2023 "Appointment of Ministers and Deputy Ministers" (Government Gazette 131/A/27.06.2023)
5. The Presidential Decree 50/2024 "Establishment of General Secretariats, repeal of General and Special Secretariats" (A' 138)
6. The Joint Decision No. 121106/2024 (Government Gazette 920/Y.O.D./26-08-2024) of the Prime Minister and the Minister of Economy & Finance "Assignment of duties of Secretary General of Partnership Agreement of the Ministry of Economy and Finance"
7. The Regulation (EU) 2021/1060 of the European Parliament and of the Council of 24 June 2021 laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund and the European Maritime, Fisheries and Aquaculture Fund and financial rules for those and for the Asylum, Migration and Integration

Fund, the Internal Security Fund and the Instrument for Financial Support for Border Management and Visa Policy (hereinafter "Common Provisions Regulation–CPR");

8. The Regulation (EU) 2021/1059 of the European Parliament and of the Council of 24 June 2021 on specific provisions for the European territorial cooperation goal (Interreg) supported by the European Regional Development Fund and external financing instruments (hereinafter "ETC Regulation")

9. The Regulation (EU) 2021/1058 of the European Parliament and of the Council of 24 June 2021 on the European Regional Development Fund and on the Cohesion Fund

10. The Regulation (EU) 2021/1529 of the European Parliament and of the Council of 15th of September 2021 establishing the Instrument for Pre-Accession Assistance (IPA III)

11. The Commission Delegated Regulation (EU) No 240/2014 of 7 January 2014 on the European code of conduct on partnership in the framework of the European Structural and Investment Funds

12. The Ministerial Decision 3411/16-01-2023 (Government Gazette B' 183/18-01-2023) for the "Purpose, tasks and internal structure of the "Managing Authority Interreg 2021-2027" of Article 9 and paragraph 8 of Article 65 of Law 4914/2022 and of the Joint Secretariats of Interreg Programmes of Article 11 of the same law

13. The Joint Ministerial Decision 45820/17-05-2023 (Government Gazette B' 3281/17-05-2023) concerning "Expenditure eligibility rules, public procurement, complaints objections of the beneficiaries of the INTERREG Programs 2021-2027"

14. The Cross Border Cooperation Programme (Interreg VI-A) "Greece – Bulgaria 2021-2027 ", as approved with the number C(2022)6635/13-9-2022 European Commission Implementing Decision for the approval of the support of the Cooperation Programme "Interreg VI-A Greece – Bulgaria 2021-2027" from the European Regional Development Fund within the framework of the objective of European Territorial Cooperation (Interreg) in Greece and in Bulgaria.

15. The decision of of the Monitoring Committee of the Interreg VI-A "Greece – Bulgaria 2021-2027 " Programme, on 27/4/2026 (20<sup>th</sup> Written Procedure) by which the Terms of Reference of the present call, the SPF Implementation Manual, the Applicant's Package, the Project Selection Methodology and Selction Criteria, as described and specified in the document attached to the Call were approved.

## I N V I T E S

### The Region of Eastern Macedonia and Thrace

to submit a project proposal as outlined in the present Terms of Reference and apply specifically to the present Call for Project Proposals, to be included and financed in the context of:

- Cooperation Programme: (Interreg VI-A) Greece-Bulgaria
- European Fund: ERDF

### Preamble

This document outlines the terms and conditions that apply specifically to the present Call for Project Proposals launched by the above Interreg Programme. It is part of the 'Application Package for the present Call for Project Proposals', which is available at the [programme website www.greece-bulgaria.eu](http://www.greece-bulgaria.eu).

The application package consists of:

The ToR of the 5<sup>th</sup> Call – Targeted Call for Small Project Fund – Priority 3 (the present document)

- The Small Project Fund Implementation Manual (SPFIM)
- The following Documents to be submitted attached to the Application Form via MIS:
  - 1. The '**Justification of Budget Form**' (standard excel form provided) completed, expressed in euro, duly signed and stamped in case of wet signature or digitally signed by the Legal Representative of the SPF Beneficiary (in .pdf format) and an editable copy in excel format;
  - 2. The '**State Aid Declaration**' (standard form provided) duly signed and stamped in case of wet signature or digitally signed by the legal representative of SPF Beneficiary;

- **Attachment/s proving the “Administrative Structure of the SPF Beneficiary”** according to the guidance given in Document 3. REQUIREMENTS REGARDING THE ADMINISTRATION AND OPERATIONAL CAPACITY OF THE SPF BENEFICIARY, **par. 3.1** and more specifically:
  - an organisational chart that assigns segregated functions for selection, contracting, verification, payments, and internal audit;
  - general elements of the procedures that guarantee transparency, equal treatment, avoidance of conflict of interest and compliance with State-aid and de-minimis rules;
  - staffing commensurate with the SPF workload and evidence of previous EU-funded project experience of the organization and or the staff members.
  
- **Attachment/s concerning the “Selection procedure of the final recipients and of the supported type of actions”** according to the guidance given in Document 3. REQUIREMENTS REGARDING THE ADMINISTRATION AND OPERATIONAL CAPACITY OF THE SPF BENEFICIARY, **par. 3.2** and more specifically:
  - a chart flow and a timeline of the described activities, starting with the establishment of the Group of Assessors and the Common Steering Committee, the launching of the Call and ending with the contracting of the final recipients;
  - general elements of the selection procedures and a relevant manual that guarantees application of objective criteria for the selection of small projects, transparent and non-discriminatory procedures, equal treatment, avoidance of conflict of interest and compliance with State aid and de minimis rules;
  - general elements of the Common Steering Committee composition and Rules of Procedures, with balanced representation from the two participating countries and the Managing and National Authorities, to take strategic and selection decisions .
  
- **Attachment/s concerning the “Capacity to execute international payments to all Final Recipients”** according to the guidance given in Document 3. REQUIREMENTS REGARDING THE ADMINISTRATION AND OPERATIONAL CAPACITY OF THE SPF BENEFICIARY, **par. 3.3** and more specifically:
  - flowchart of payment process;
  - proof of financial capacity and resources;
  - statement of compliance with national anti money laundering and public finance regulations.
  
- **Attachment/s concerning the “Experience in execution of management verifications”** according to the guidance given in Document 3. REQUIREMENTS REGARDING THE ADMINISTRATION AND OPERATIONAL CAPACITY OF THE SPF BENEFICIARY, **par. 3.4** and more specifically:
  - Internal controls charter.

The following documents to support the SPF Beneficiary in drafting and submitting the Project Proposal:

- 3. Requirements regarding the administration and operational capacity of the SPF beneficiary
- 4. SPF Output & Result Indicators Guide
- 5. Charter of Fundamental Rights
- 6. Table of COFOG Classification
- 7. Project Selection Methodology for SPF Projects
- 8. Selection criteria for SPF Projects
- 9. Guidelines for Applying in MIS 2021-2027
- 10. Access in MIS 2021-2027
- 11. Technical guidance of MIS 2021 - 2027\_user interface
- 12. Technical guidance for Beneficiary User Registration
- 13. Template of a Subsidy Contract SPF
- 14. Communication Guide For Project Beneficiaries
- 15. Ministerial Decision 45820/17-05-2023 (Government Gazette B' 3281/17-05-2023) concerning “Expenditure eligibility rules, public procurement, complaints of the beneficiaries of the INTERREG Programmes 2021-2027” (for Greek Beneficiaries/Final recipients)
- 16. The Justification of Budget Guide

The knowledge of the above documents is essential for developing and submitting the project proposal. Therefore, the applicants invited by the present Call should carefully study and consult all main reference documents before submitting the project proposal. For reference information, please visit the official websites of the Managing Authority and of the Responsible Authorities in the Member States of the Programme (see §9 of ToR).

All the Attachments for submission must be **duly signed and stamped (physically scanned) or duly signed electronically** by the legal representative of the SPF Beneficiary and uploaded to the MIS.

**Note:** In case the necessary documents are not signed by the legal representative of the SPF Beneficiary, an authorization document from the legal representative of the beneficiary is required – original or notary certified copy.

## 1. OBJECTIVES AND FOCUS OF THE CALL

Project applicants are invited to submit their project application under one of the specific objectives of the Programme listed above.

### The Specific Objectives

Nr	Code	Title
1	RSO4.6	Culture and sustainable tourism

### The Intervention Categories

Nr	Code	Title
1	165	Protection, development and promotion of public tourism assets and tourism services
2	027	Innovation processes in SMEs (process, organisational, marketing, co-creation, user and demand driven innovation)

### The Geographical areas

Nr	Territorial level	Geographical area(s)	Nuts Code
1	Regional Unit	Xanthi	EL512
2	Regional Unit	Haskovo	BG422
3	Regional Unit	Thessaloniki	EL522
4	Regional Unit	Serres	EL526
5	Regional Unit	Kardzhali	BG425
6	Regional Unit	Drama	EL514
7	Regional Unit	Smolyan	BG424
8	Regional Unit	Rodopi	EL513
9	Regional Unit	Blagoevgrad	BG413
10	Regional Unit	Evros	EL511
11	Regional Unit	Kavala	EL515

### The Output and Result Indicators

Code	Description of Indicator	Measurement Unit	Target
RCO01	Enterprises supported (of which: micro, small, medium, large)	Enterprises	45
RCO02	Enterprises supported by grants	Enterprises	45
RCR03	Small and medium-sized enterprises (SMEs) introducing product or process innovation	Enterprises	28

Beneficiaries may only use the indicators listed in the present Call for Project Proposals. (see also SPF Programme Output & Result Indicators Guide).

More detailed information about the Programme, Priorities, Specific Objectives, Region Categories, Indicators as well as the distribution of public expenditure per priority are listed in **Annex I**.

## 2. BUDGET OF THE CALL

The Programme will allocate approximately **2.800.000,00 EUR** (EU & National Funds) to the present Call for Project Proposals. The EU contribution rate is 80%. The 20% national co-financing for both Bulgarian and Greek beneficiaries is ensured from the respective state budget. Beneficiary shall ensure the needed own contribution (public and/or private, if applicable).

An indicative budget allocation (EU & National Funds) to the programme priorities and to the specific objectives is presented in Annex I – Table 2.

## 3. CONTEXT OF THE CALL

### Legal Framework

The legal framework of the Small Projects Fund (SPF) Project is outlined by the Article 25 of Regulation (EU) 2021/1059. The Small Project Fund Project constitutes an operation within the meaning of point 4 of Article 2 of Regulation (EU) 2021/1060 and will be managed by a Single Beneficiary (having legal personality), taking into account its tasks and remuneration. The SPF Beneficiary shall establish the Common Steering Committee, a body involving representatives from both participating countries which will select the final recipients within the meaning of point (18) of Article 2 of Regulation (EU) 2021/1060.

### Background information and Lessons learnt

According to the experience of the previous Programming Periods (2007-2013 / 2014-2020) the established in the eligible area Micro and Small enterprises have mostly limited access to finance through mainstream financial tools provided by mainstream Programmes (and RRF). These beneficiaries usually lack the administrative capacity and experience to reach the funding resources, thus indicating a 'funding gap'.

### SPFs and Programme Strategy

The Small Project Funds (SPFs) are well-positioned to support organizations with limited administrative, financial, or human resources. The SPF can therefore address the 'funding gap' of small-scale organizations. The Programme will finance projects of limited financial volume within the small project fund, under Specific Objective 4.6 "Enhancing the role of culture and sustainable tourism in economic development, social inclusion and social innovation".

**The SPF Beneficiary should have the following characteristics:**

- Sound managerial capacity, supported by sufficient and experienced personell, established and certified administrative procedures and capacity for project management and implementation.
- Previous experience in Cross Border Cooperation and established links and communication with organization of the eligible area from both sides of the borders will be beneficial.

#### **Types of Actions to be financed within the framework of the SPF:**

The Programme will provide direct support to Micro, Small and Medium Enterprises (MSMEs) and Social Cooperative Enterprises of Solidarity Economy (for Greek recipients), in culture and tourism value chain, to invest in small scale infrastructure, renovation, equipment, upskilling and digital applications that will lead to:

- Upgrade of inclusiveness of provided services (specially for elderly and disabled)
- Creation/Provision of innovative touristic services
- Implementation activities of Climate Change Adaptation Business Plans
- Cross -border networking of enterprises and data exchange
- Promotion of use of local products in the supply chain of tourism services and networking of local producers in the cross-border area with touristic enterprises.

#### **The target groups / Final Recipients are :**

According to the Programme Document, S.O 4.6 aims to provide direct support to MSME's and Social Cooperative Enterprises of Solidarity Economy (KOINSEP, Applicable only to GR final recipients), in culture and tourism value chain.

In general final recipients will be existing enterpises registered and operating for at least 2 years prior to the Call for Proposals in the eligible cross-border area.

#### **Selection of final recepients**

The SPF Beneficiary :

- will establish a non-discriminatory and transparent selection procedure of the final recepients with a balanced distribution of support between the partnering countries, to the greatest extend possible, in order to ensure the cross-border effect; any significant imbalance shall be duly justified based on the quality of applications and their contribution to the objectives of the call;
- will apply objective criteria for the selection of final recepients, which avoid conflicts of interest;
- will establish the Common Steering Committee, a body involving representatives from both participating countries which will assess applications and select the final recipients;
- will fix the amount of support for each final recipient taking into account the target value of indicators under this call;
- will attract and engage the final recipients.

Additionally to the above-mentioned responsibilities, the Single Beneficiary will be also fully responsible and accountable for:

- providing guidance to the final recipients during the application phase;
- the implementation of the operation and will keep at its level all supporting documents required for the audit trail in accordance with Annex XIII to Regulation (EU) 2021/1060;
- the public availability of the list of the final recipients which benefit from the operation.
- the management verification of final recipients' expenditures; respectively, the projects' outputs and results;
- the implementation of the controls and the on-site visits;
- the capitalization among the final recipients.

Additionally the Single Beneficiary will take the necessary measures to ensure that the final recepients will comply with the requirements set out in art. 36 of the Regulation (EU) 2021/1059. (Publicity).

All the above elements shall be thoroughly and clearly described in methodology documents, submitted by the applicant, and will be evaluated by the Managing Authority/Joint Secretariat according to the approved by MCP "Project Selection Methodology for SPF Projects".

During providing and exercising the above tasks and duties, the SPF Beneficiary will fully and closely cooperate – within the framework of good will and due diligence – with the Managing Authority/Joint Secretariat.

However, it should be very clearly stated and taken into consideration that award of a Small Project Fund to the applicant

shall not constitute a delegation of tasks from the Managing Authority to an intermediate body as referred to in Article 71(3) of Regulation (EU) 2021/1060.

**Expected Interventions:**

The Project will aim to support mostly micro and small enterprises to invest in small scale infrastructure, renovation, equipment, upskilling and digital applications that will favour:

- Upgrade of inclusiveness of provided services (specially for elderly and disabled)
- Creation/Provision of innovative touristic services
- Implementation activities of Climate Change Adaptation Business Plans
- CBC networking of enterprises and data exchange
- Promotion of use of local products in the supply chain of tourism services and networking of local (CBC area) producers with touristic enterprises.

**More detailed information is provided in the Small Project Fund Implementation Manual (SPFIM) and in the Programme Document.**

#### 4. PROJECT DURATION

Projects should be concluded within a maximum period of **thirty six (36) months** after the signing of the Subsidy Contract (SC) between the Managing Authority/ Alternate Minister of Economy and Finance and the Small Project Fund Beneficiary (SPF Beneficiary) **but no later than 31/12/2029**.

#### 5. ELIGIBILITY OF APPLICANTS

The project partner scheme consists of the Beneficiary, which is invited by the Present Call.

The small project fund constitutes an operation within the meaning of point 4 of Article 2 of Regulation (EU) 2021/ 1060 which shall be managed by a beneficiary, taking into account its tasks and remuneration.

The beneficiary shall be a cross-border legal body or an EGTC or a body which shall have legal personality.

The final recipients within a small project fund shall receive support from the ERDF through the beneficiary and implement the small projects within that small project fund ('small project').

The beneficiary shall select the small projects which are implemented by the final recipients within the meaning of point (18) of Article 2 of Regulation (EU) 2021/1060. Where the beneficiary is not a cross-border legal body or an EGTC, a body involving representatives from at least two participating countries, of which at least one is a Member State, shall select the joint small projects.

#### 6. ELIGIBILITY OF EXPENDITURE

6.1 The end date of the eligibility period for the costs of the proposed operations is defined as 31.12.2029. The end date of the SPF project (completion in both physical and financial terms of the project) should be by the above date.

6.2 Projects that have been physically completed or fully executed before the application for funding at the present Call for Project Proposals are not eligible, regardless of whether or not the related payments have been made.

**6.3 Project budget requirements (incl. EU & National Funds)**

The maximum budget of the submitted project proposals is defined as the amount of 2.800.000,00 €.

**6.4 Small Project Fund Beneficiary budget requirements (incl. EU & National Funds)**

Staff and other costs corresponding to the cost categories in Articles 39 to 44 of EU Regulation 2021/1059 generated at the level of the beneficiary for the management of the small project fund shall not exceed 15 % of the total eligible cost of the small project fund.

**6.5 Final recipients budget requirements**

6.6 Each final recipient may be granted by 20.000€ to 50.000€

**6.7 Associated Partners budget requirements (incl. EU & National Funds)**

Non-applicable

6.8 The ERDF co-financing to beneficiaries may be reduced in case of State aid relevance of project activities, in compliance with relevant rules on State aid. In such a case State aid is granted under the *de minimis* regime & *GBER* within the project.

6.9 The MA may modify the total amount of the public expenditure of the present Call or may proceed with a justified termination of the validity of the Call, informing in any case the beneficiaries through the programme website.

6.10 The eligibility rules for the costs of the co-financed operations are specified in SPF Manual.

6.11 **Eligible expenditure categories for final recipients:**

Staff Costs,  
Travel & Accommodation,  
External Expertise & Services,  
Equipment,  
Infrastructure.

6.12 **Eligible expenditure categories for SPF Beneficiary:**

Staff Costs,  
Travel & Accommodation and  
External Expertise & Services  
Equipment

Preparation Costs up to 30.000€ on a real cost basis (Costs within the budget lines “staff costs, travel and accommodation costs and external expertise and services”, which have been incurred for the preparation of the project, are eligible for funding, but should not exceed the amount of €30.000)

6.13 Categories of Expenditure (for final recipients) that will be financed and reimbursed based on real costs.

**Non- applicable.**

According to the EU Regulation “where the public contribution to a small project does not exceed EUR 100 000, the contribution from the ERDF or, where applicable, an external financing instrument of the Union shall take the form of **unit costs or lump sums or flat rate financing**, except for projects for which the support constitutes State aid.

Where the total costs of each project do not exceed EUR 100 000, the amount of support for one or more small projects may be set out **on the basis of a draft budget** which is established on a case-by-case basis and agreed ex ante by the beneficiary managing the small project fund.

Where flat-rate financing is used, the categories of costs to which the flat rate is applied may be reimbursed in accordance with point (a) of Article 53(1) of Regulation (EU) 2021/1060”.

6.14 Expenditures based on simplified cost options.

As part of the application process, each final recipient is required to prepare and submit a project budget using a combination of Simplified Cost Options (SCOs), as

- External Expertise & Services, Equipment and Infrastructure works (in case of final recipients) will be based on a Draft Budget to be treated as a lump sum; and
- Staff Costs and Travel & Accommodation Costs will be calculated as a flat rate.

The SPF beneficiary may use SCO's for Staff Costs and Travel & Accommodation Costs.

Detailed eligibility rules on activities and related expenditure are described in the *SPF Implementation Manual*.

## 7. INSTRUCTIONS FOR THE SUBMISSION OF PROJECT PROPOSALS

7.1. The project proposal is submitted to MIS at the following website <https://logon.ops.gr/> from 15/5/2026 (start date for submission of proposals), time 12.00 Eastern European Time (CET+1) until, exclusively, 22/6/2026 (deadline for submission of proposals) 14.00 Eastern European Time (CET+1)

by the SPF Beneficiary's legal representative (personal user account of the legal representative).

After the successful submission of the proposal, the Beneficiary is informed about it through the MIS.

Before the deadline for submitting proposals, it is allowed to resubmit a new proposal after canceling the original proposal. The proposal is evaluated based on the last successful/valid submission.

The beneficiary is required to have two types of personal user accounts (username and password) to access the MIS:

1. the Beneficiary's officers to fill in the forms and
2. the SPF Beneficiary's legal representative for submitting proposals, or another user of the system authorized for submission.

If the Beneficiary do not already have a "Body Code" in the MIS from the period 2014-2020, should apply for a body code.

Instructions for obtaining a Body Code and/or User Account in MIS can be found in the Applicant's Package.

7.2. The Application Form (AF) is the Beneficiary's proposal and is completed exclusively in the electronic format available at the MIS. Instructions for filling in the fields of the Application Form are attached to the present Call (Guidelines for applying in MIS 2021-2027). The submission of the proposal also constitutes an application for funding of the potential beneficiary.

## 8. SELECTION PROCESS

After the submission of the proposal by the potential SPFBeneficiary, the selection process and approval of SPF project are as follows.

- a) Phase A1': Administrative Compliance & S.P.F. Beneficiary Eligibility Assessment
- b) Phase A2a': Quality Assessment
- c) Phase A2b': SPF Beneficiary Eligibility Assessment & State Aid Compliance

The evaluation of the proposals (Quality Assessment) is performed by two (2) Assessors, one Staff Members of the MA/JS and one from the Bulgarian NA. The procedure is under the supervision and guidance of Unit A of the Managing Authority. The assessors will use the selection criteria to evaluate the projects. The aim of the core selection criteria in Phase A2a is to assess the quality of the eligible project proposals.

A project proposal under the S.P.F. will be approved (PASS) if it receives a score of (5) Excellent or (4) Good in all content-related and implementation-related criteria.

Exceptionally, a project proposal may still be approved (PASS) if it receives a score of (3) Adequate in no more than one content-related criterion and/or one implementation-related criterion.

In case, a project proposal obtains score less than the admissible, the MA/Unit A communicates, via MIS, to the potential beneficiary the necessary corrective measures to be taken so that the proposal meets the criteria of Phase A2a.

During the evaluation, if needed according to the assessment results, the MA may request from the beneficiary, (A1 & A2a&A2b Phases) to submit additional information and clarifications, within a specific deadline.

The final results of the evaluation are checked and finalized by Unit A' of the Managing Authority and submitted for approval to the Monitoring Committee after the completion of Phase A2b.

The final results of the total evaluation (phases A1, A2a, A2b),are communicated to the National Authorities of both countries, before submitted for approval to the Monitoring Committee. After MC's approval,the results are communicated by the Managing Authority to the SPF beneficiary, via MIS .

In response to the above decision, complaints can be raised by potential SPF Beneficiary, which may be submitted within 7 working days from the next day after the communication of the Monitoring Committee's Decision.

Complaints are examined by the Joint Complaints Committee, based on its rules of procedure approved by the Monitoring Committee.

The SPF Project Selection Methodology is described analytically in the respective document of the Applicant's Package.

## 9. COMMUNICATION - SUPPORT TO APPLICANTS

9.1 For information with regard to the Programme, the Management and Control System, the institutional framework for the implementation of the actions within the Programme, the eligible expenditure costs for the actions, as well as any information related to the submission of proposals (such as instructions for the completion of the Application Form, monitoring indicators, specification of the project proposal evaluation criteria and other documents, which are necessary for the examination of the proposal) please visit the Programme website [www.greece-bulgaria.eu](http://www.greece-bulgaria.eu).

9.2 You may also find relevant information on the Managing Authority's website ([www.interreg.gr](http://www.interreg.gr))

9.3 The programme provides the following support measures and tools to assist applicants (potential beneficiaries) in submitting quality project proposals. In particular:

**Questions:** applicants may pose questions in written (at [interreg@mou.gr](mailto:interreg@mou.gr)) via an e-mail to the Managing Authority, no later than ten (10) calendar days before the deadline for the submission of proposals. Answers shall be replied no later than five (5) calendar days before the deadline for the submission of Project Proposals.

**Helpdesks for technical support** - For questions related to the application system, contact MIS helpdesk ([ikalaitzoglou@mou.gr](mailto:ikalaitzoglou@mou.gr)) by email or consult the MIS user manual.

**National support by Info Points (IPs)** - Applicants can also reach out to the Info Point (IP) in Bulgaria. National support is offered regarding the calls and information is provided in national languages on primarily national application issues

9.4 Applicants are invited to regularly consult the official Programme website for updates and further details regarding all support measures.

## 10. PERSONAL DATA PROTECTION

10.1 The Managing Authority that holds the position of "controller" declares that:

- is aware of the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, the Hellenic Legislation - Law 4624/2019 and the relevant instructions and decisions of the Hellenic Data Protection Authority, which govern the legal execution of the Call, and
- fully undertakes the obligations deriving from the legislation, regarding the protection and security of personal data, which may be processed and/or come to its knowledge in any way.

10.2 The processing by the beneficiaries (acting as processors) is governed by a legal act that falls under the European Union law and the Hellenic law, which binds the processor in relation to the controller and determines the object and duration of the processing, the nature and purpose of the processing, the type of personal data and the categories of data subjects, as well as the obligations and rights of the controller and the processors. This legal act, takes the form of the Subsidy Contract between the Managing Authority and the Lead Beneficiary (Lead Partner) of a project - following the Decision of the Monitoring Committee, where all the provisions related to the protection of personal data are provided.

**Alternate Minister of Ministry of Economy and Finance**

**Nikolaos Papathanasis**

**ANNEX I: DETAILS OF THE COOPERATION PROGRAMME ON THE ANNOUNCED ACTIVITIES OF THE PRESENT CALL**
**Tables 1-4**
**Table 1: CALL-SPECIFIC INFORMATION ON ELIGIBLE ACTIVITIES**

COOPERATION PROGRAMME: (Interreg VI-A) Greece-Bulgaria							CODE: 633	
POLICY OBJECTIVE	CODE	PRIORITY	CODE	FUND	SPECIFIC OBJECTIVE	CODE	INTERVENTION CATEGORY	CODE
Social Europe	4	PRIORITY 3 - A more Inclusive Greece-Bulgaria Cross Border Territory	3	ERDF	Culture and sustainable tourism	RSO 4.6	Protection, development and promotion of public tourism assets and tourism services	165
Social Europe	4	PRIORITY 3 - A more Inclusive Greece-Bulgaria Cross Border Territory	3	ERDF	Culture and sustainable tourism	RSO 4.6	Innovation processes in SMEs (process, organisational, marketing, co-creation, user and demand driven innovation)	027

Detailed reference is provided in *IP* and *SPF Implementation Manual*.

**Table 2: CALL-SPECIFIC BUDGET**

COOPERATION PROGRAMME : (Interreg VI-A) Greece-Bulgaria			CODE: 633
PRIORITY	CODE	FUND	ERDF & NATIONAL BUDGET
PRIORITY 3 - A more Inclusive Greece-Bulgaria Cross Border Territory	3	ERDF	2.800.000,00
456 - Culture and sustainable tourism			100,00%

Detailed reference is provided in *SPF Implementation Manual*.

**Table 3: CALL-SPECIFIC OUTPUT INDICATORS**

COOPERATION PROGRAMME: (Interreg VI-A) Greece-Bulgaria		FUND: ERDF		
PRIORITY	SPECIFIC OBJECTIVE	INDICATORS		
		CODE ID	TITLE	MEASUREMENT UNIT
PRIORITY 3 - A more Inclusive Greece-Bulgaria Cross Border Territory	RSO4.6	RCO01	Enterprises supported (of which: micro, small, medium, large)	Enterprises
PRIORITY 3 - A more Inclusive Greece-Bulgaria Cross Border Territory	RSO4.6	RCO02	Enterprises supported by grants	Enterprises

Detailed reference is provided in *Programme Output & Result Indicators guide*.

**Table 4: CALL-SPECIFIC RESULT INDICATORS**

<b>COOPERATION PROGRAMME: (Interreg VI-A) Greece-Bulgaria</b>		<b>FUND: ERDF</b>		
<b>PRIORITY</b>	<b>SPECIFIC OBJECTIVE</b>	<b>INDICATORS</b>		
		<b>CODE ID</b>	<b>TITLE</b>	<b>MEASUREMENT UNIT</b>
PRIORITY 3 - A more Inclusive Greece-Bulgaria Cross Border Territory	RSO4.6	RCR03	Small and medium-sized enterprises (SMEs) introducing product or process innovation	Enterprises

Detailed reference is provided in *Programme Output & Result Indicators guide*.